


# My Business Account

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RC4481

 Canada Revenue Agency / Agence du revenu du Canada



## Why use My Business Account?

It is a secure electronic service that allows you to manage tax-related information for your business. The services you need are available to you, whenever you need them, from anywhere you have access to a computer. My Business Account is free, and it is available 21 hours a day, 7 days a week. It is the fastest and most environmentally friendly way to deal with the Canada Revenue Agency.

**Try it and see the difference!**

## Who can use it?

- **Business owners** (including sole proprietors, partners, directors, and officers) can register and learn more about online business services at [www.cra.gc.ca/mybusinessaccount](http://www.cra.gc.ca/mybusinessaccount).
- **Representatives** (including employees of businesses) can register and learn more about accessing online business services at [www.cra.gc.ca/representatives](http://www.cra.gc.ca/representatives).

## What can you see and do through My Business Account?

Features <b>My Business Account allows you to:</b>	Accounts		
	GST	Payroll	Corporation income tax
File a return electronically	•	•	•
View the status of a return	•	•	•
View an account's balance and transactions	•	•	•
Transfer payments within an account	•		•
Stop/restart the mail-out of certain account statements	•		•
View correspondence items (i.e., notices, letters)	•		•
View due dates for payroll remittances		•	
Make a nil remittance		•	
View addresses	•	•	•
Authorize your representatives (including employees of businesses) to access your information online, or view and cancel authorizations	•	•	•
View direct deposit banking information	•		•

Selected services are also available for excise tax, excise duty, and other levies accounts.